



## **2026 The Fortune Society Volunteer/Internship Program**

**About Fortune:** The Fortune Society, Inc. (Fortune) has evolved into one of the nation's preeminent reentry and justice-informed service organizations, providing formerly-incarcerated people with the skills and wrap-around services needed to break the cycle of crime and incarceration and to build productive lives in their communities. **Our Mission:** The Fortune Society's mission is to support successful reentry from incarceration and promote alternatives to incarceration, thus strengthening the fabric of our communities.

**Opportunity Title:** APIP Program Intern

**Type:** Intern, un-paid

**Department/Reports To:** Alternatives to Incarceration / APIP Senior Case Manager

**Location:** In-Person (29-76 Northern Boulevard, Long Island City, NY 11101)

**Tentative Schedule:** Min 15hrs/week, 3x5hr shifts with a strong preference for shifts to be 12noon-5pm to align with APIP group activity.

**Duration:** Fall (Sept 1-Dec 15); Spring (Feb 1-May 15); Summer (June 1-Aug 15)

**Application Deadline:** Ongoing until opportunity is filled.

**Position Summary:** The APIP Intern will play a vital role in supporting the department through a variety of tasks, including assisting with program facilitation, maintaining accurate documentation, and providing administrative support. This position offers hands-on experience in Alternative-to-Incarceration and Abusive Partner Intervention Program interventions and an opportunity to contribute to meaningful change in the lives of justice-involved.

### **Tasks / Primary Responsibilities**

- Help facilitate APIP participant groups
- Manage a small caseload of clients (3-5 maximum)
- Report to the APIP Senior Case Manager for daily tasks that will range input into client database, scanning/filing, and other administrative tasks.
- Meet weekly with the Director of Alternative to Incarceration (ATI) & Family Services to review internship progress.

### **Learning Objectives**

- **Develop Group Facilitation Skills:** Facilitate participant groups on topics related to changing personal beliefs systems that influence abusive behaviors and speech. There are 16-week groups and 26-week groups, both meet 1x/week for 2hrs. You will help participants learn coping skills, communication skills, and how to identify contributing factors (such as ACEs, environment, culture) that lead to abusive actions with family, intimate partners, coworkers, and others.



## Learn Program Management Skills in the Nonprofit

**Sector:** Gain experience in coordinating and implementing programs that align with organizational goals, addressing the needs of justice-impacted individuals. Develop the ability to manage resources effectively and evaluate outcomes.

- **Develop Communication Skills:** Build professional relationships with participants and colleagues through effective verbal & written communication.
- **Engage Participants with Empathy and Cultural Humility:** Learn how to engage participants from various backgrounds with empathy, cultural humility, and compassionate care.
- **Increase Knowledge of Justice-Impacted Populations:** Deepen understanding of the systemic barriers faced by formerly incarcerated individuals, including housing instability, employment challenges, and access to mental health resources. Apply this knowledge to advocacy and resource coordination to better support participants.
- **Acquire Database Management Skills:** Gain proficiency in database systems such as CaseWorthy, maintain accurate records, understand HIPAA and consent forms, and develop attention to detail to ensure effective service and referrals.

### Requirements / Qualifications:

- Must be 18+ of age
- **Sensitivity and Empathy for Justice-Impacted Populations:** Demonstrate a sincere interest in working with individuals impacted by the justice system, approaching each client with compassion, cultural humility, and an understanding of the systemic barriers they face. Candidates must be committed to providing support without bias or judgment, ensuring an inclusive and empowering environment.
- **Strong Verbal and Interpersonal Communication Skills:** Possess the ability to communicate effectively across diverse populations, adapt communication styles, and build rapport with clients and colleagues.
- **Cultural Competency:** Understand intersectionality and cultural dynamics is to support Fortune Society's diverse participant base.
- **Professionalism and Adaptability:** Manage multiple priorities and exhibit professionalism in interactions with clients and staff.
- **Resourcefulness and Problem-Solving Skills:** Demonstrate creativity and initiative in addressing client needs per the specific situation.

### To Apply

- Submit an online application at <https://fortunesociety.org/volunteer-or-intern-with-us/>.

*The Fortune Society encourages individuals to apply who have successfully made the transition from incarceration and/or substance abuse into a stable, productive lifestyle in the community.*