



## **2025 The Fortune Society Volunteer/Internship Program**

**About Fortune:** The Fortune Society, Inc. (Fortune) has evolved into one of the nation's preeminent reentry and justice-informed service organizations, providing formerly-incarcerated people with the skills and wrap-around services needed to break the cycle of crime and incarceration and to build productive lives in their communities.

**Our Mission:** The Fortune Society's mission is to support successful reentry from incarceration and promote alternatives to incarceration, thus strengthening the fabric of our communities.

**Opportunity Title:** Parole Supervision Outreach Intern

**Type:** Intern, un-paid

**Department/Reports To:** Admissions, Parole Supervision Program / Project Manager

**Location:** In-Person Training Bronx Parole Court (Transfer to Brooklyn Parole Court for Service (120 Schermerhorn Street )

**Tentative Schedule:** Flexible \*15-20 hrs/wk (work days/hours; Mon-Fri 9am-5pm)

**Duration:** Fall (Sept 1-Dec 15); Spring (Feb 1-May 15); Summer (June 1-Aug 15)

**Application Deadline:** Ongoing until opportunity is filled.

**Position Summary:** The interns will be contributing to advocating for a revoke and restore for people on parole with parole violations. This internship will allow the interns to determine what area of services in the criminal justice system fits with their desire to work in this system. Problem solve with significant players of the justice system including Judges, Parole Specialists, Attorneys, etc.

### **Tasks:**

- The interns will be working in parole court at final hearings directly with the Legal Aid Parole Revocation Unit, reviewing possible candidates who qualify on paper for a revoke and restore. Hands-on training provided.
- They will also be conferring with parole specialists, who mirror ADA's in criminal court, to see if they qualify for a revoke and restore. Paper screening cases that parole specialist, attorneys, or administrative law judges referred to Fortune.
- They will also be screening for possible intakes with potential clients regarding Fortune services. If the potential client is found acceptable the intern will go before the Administrative Law Judge with the attorney asking for a revoke and restore for services at the Fortune Society.

### **Learning Objectives:**

- Exposure to criminal court activities.
- Working with players involved in the process (attorneys, judges, court personnel).
- Experience with presenting cases before the courts.
- Contact with client going before judges in criminal court.
- Being a part of positive outcomes for people facing jail sentences.



### **Preferred Qualifications:**

- Previous experience in Excel, SharePoint, and Outlook preferred.
- Ability to take minimal direction and multitask to complete complex, urgent, and quality-of-life matters.
- Previous experience working in fast-paced people centered environment (example; public relations, sales, high volume restaurant work).
- High level of confidence in public speaking, communication and relationship building. Approx. 80% of the work will be working with other stakeholders and tracking that communication.
- High level of maturity and acuity to critical thinking with regards to acquiring accurate information from clients during intake interview.
- Sensitivity toward the population served by The Fortune Society and the ability to assist them without bias is necessary.
- Interest in pursuing a career in law, criminal justice, or parole.

### **Additional Requirements**

- Must be 18+ of age.
- Must have personal laptop/computer with reliable internet connection.

### **To Apply**

Submit an online application at <https://fortunesociety.org/volunteer-or-intern-with-us/>. Applications selected for a phone/zoom interview will be contacted via email to schedule. If selected to interview, candidates will need to submit their most recent resume.

*We seek talented, dedicated individuals from all walks of life who possess a strong commitment to this mission. Relevant personal experience is a plus.*