



## **2022-2023 The Fortune Society Volunteer/Internship Program**

**About Fortune:** The Fortune Society, Inc. (Fortune) has evolved into one of the nation's preeminent reentry and justice-informed service organizations, providing formerly-incarcerated people with the skills and wrap-around services needed to break the cycle of crime and incarceration and to build productive lives in their communities. **Our Mission:** The Fortune Society's mission is to support successful reentry from incarceration and promote alternatives to incarceration, thus strengthening the fabric of our communities.

**Opportunity Title:** Volunteer Education Tutor (Writing / Math / GED)

**Type:** Volunteer, un-paid

**Department/Reports To:** Education Department / Teacher

**Location:** In-Person (Long Island City)

**Schedule:** Tutor sessions are held Mon – Thurs; Tutor session times are Morning (10am-12pm), Afternoon (1-3pm), and Evening (6-8pm)

**Duration:** Commit to tutor 1 session per week, set schedule, for 11 weeks

**Application Deadline:** Ongoing until opportunity is filled.

**Position Summary:** Volunteer Tutors assist participants individually or in small groups to help them improve their proficiency in a subject. Subject material is derived from the Education Services classroom. All tutors will; develop tutoring resources; monitor student progress; identify areas of improvement; help students with homework and test preparation; answer any questions students have regarding the lessons.

### **Tasks:**

- Writing Tutors
  - Help participants improve their grammar, writing, and critical thinking.
- Math Tutors
  - Help participants improve their math skills and abilities.
- High School Equivalency (HSE) / GED Tutors
  - Help participants improve their High School Equivalence practice test scores (formerly known as the GED). Tutor in subjects such as Science, reading/comprehension, Social Studies, or other.

### **Preferred Qualifications:**

- Teaching/tutoring/experience in education is a plus, but not required
- Familiarity and ability to facilitate lessons (provided by the instructor) around basic educational functions such as reading comprehension, essay writing, and/or writing skills is required.
- Sensitivity toward the population served by The Fortune Society and the ability to assist them without bias is necessary.



### **Additional Requirements**

- **Must be 21+ of age**

- Must have personal laptop/computer with reliable internet connection
- Must show proof of completed COVID-19 vaccination (boosters not required to comply with EO47).

### **To Apply**

- Submit an online application at <https://fortunesociety.org/volunteer-or-intern-with-us/>.
- Applications selected for a phone/zoom interview will be contacted via email to schedule. If selected to interview, candidates will need to submit their resume.
- Selected candidates will need to complete an FBI fingerprinting background check.