



2020-2021 Fortune Society Volunteer/Internship Program

Our Mission: The Fortune Society's mission is to support successful reentry from incarceration and promote alternatives to incarceration, thus strengthening the fabric of our communities.

Opportunity Title: Research Volunteer

Type: Volunteer, un-paid

Department/Reports To: Senior Director of Evaluation and Quality Improvement

Location: Remote / In-Person (LIC Office or Harlem) / Hybrid

Tentative Schedule: Flexible days/hours, must commit for at least 3 months

Duration: Ongoing

Application Deadline: Open until filled

Position Summary: The goal of the Research Volunteer is to help the Evaluation and Quality Improvement department by applying their research skills in projects exploring challenges the agency faces such as client retention, removing the stigma around participating in behavioral health services, and how to serve an aging population.

Tasks:

- Co-facilitating focus groups
- Conducting key informant interviews
- Take notes and draft documents
- Conduct research and summarize findings
- Attend project meetings

Preferred Qualifications:

- Education or experience in research and/or social services preferred
- Strong communication skills required
- Ability to collect and analyze data

Additional Requirements

- All volunteers/interns must first submit an application online at <https://fortunesociety.org/volunteer-or-intern-with-us/>.
- Applications selected for a phone/zoom interview will be contacted via email to schedule. If selected to interview, candidates will need to submit their most recent resume and a cover letter.

